

ENCROACHMENT PERMIT APPLICATION

Please complete the following form **AND** the appropriate portion(s) below that apply to your project description

NAME: _____

MAILING
ADDRESS: _____
(NO. & ST. NAME) (CITY) (STATE) (ZIP)

PROJECT
SITE
ADDRESS: _____
(NO. & ST. NAME OR APN #) (CITY)

CONTACT PHONE NUMBER : _____
(AREA CODE) (NUMBER)

PROJECT DESCRIPTION: (PICK ONE)
☐ UTILITY
☐ BLANKET UTILITY
☐ DRIVEWAY
☐ MISCELLANEOUS (OTHER)

Description of Work: _____

NOTE: ANY WORK WITHIN THE RIGHT OF WAY OF A COUNTY MAINTAINED ROAD SHALL BE PERFORMED BY A LICENSED AND BONDED CONTRACTOR AND INCLUDE TRAFFIC CONTROL AS SET FORTH IN THE SAN LUIS OBISPO COUNTY DEPARTMENT OF PUBLIC WORKS PUBLIC IMPROVEMENT STANDARDS. BE PREPARED TO PRESENT APPLICABLE TRAFFIC CONTROL PLANS TO THE PERMIT ENGINEER AT THE TIME OF APPLICATION UPON REQUEST.

Signature of Applicant _____ (Date)

I, the above signed applicant, do hereby certify that the information provided on all pages of the Encroachment Permit Application is true, and accurate, to the best of my knowledge.

(If applying for a driveway permit, please complete the following)

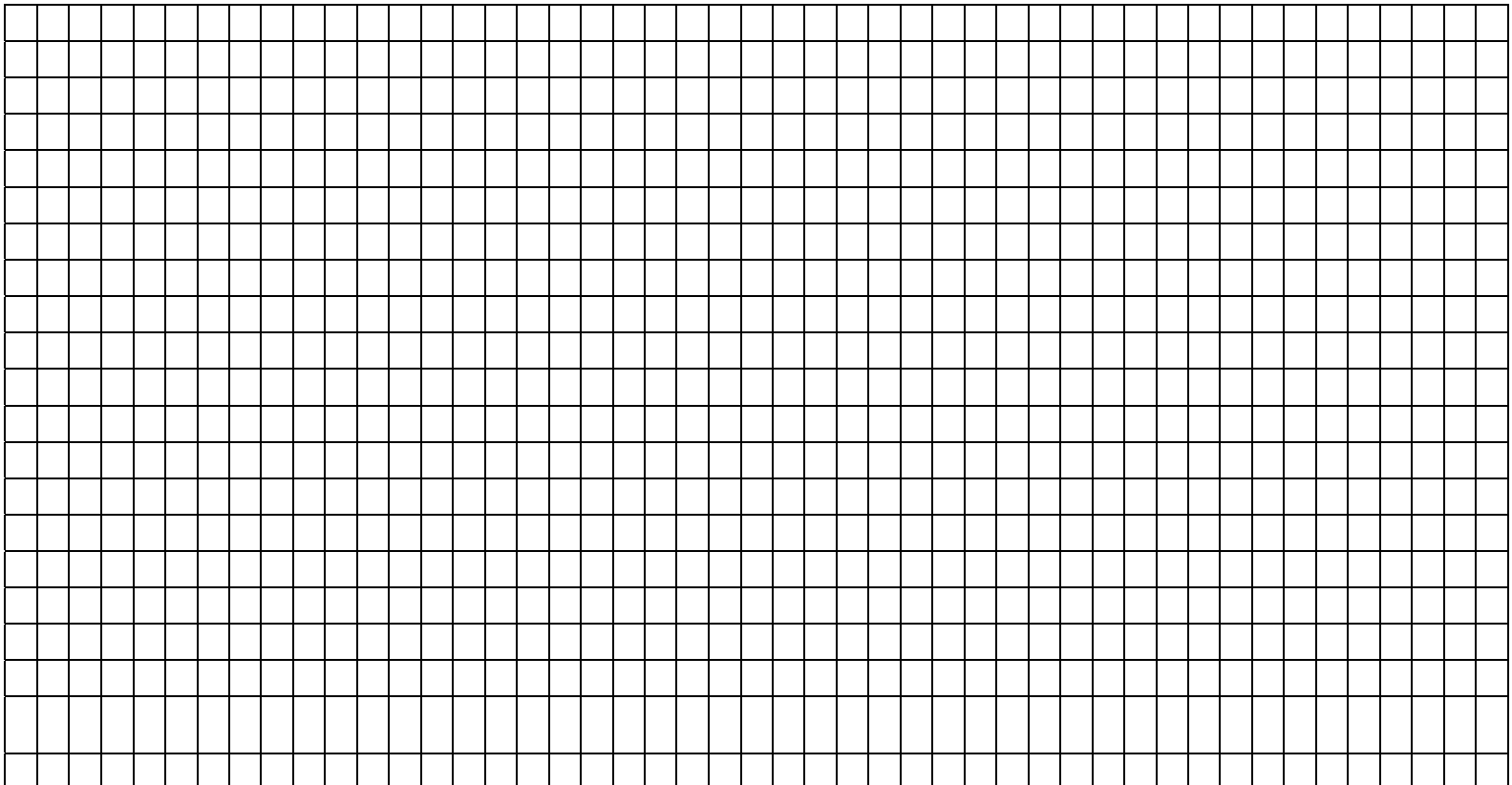
ENCROACHMENT PERMIT APPLICATION
(DRIVEWAY APPROACH)

NAME, ADDRESS AND TELEPHONE NUMBER OF THE OF
CONTRACTOR THAT WILL PERFORM THE
WORK: _____

CONTRACTOR LICENSE
NUMBER: _____

Using the graph below, please provide a *detailed* drawing of the property adjacent to the County Maintained Road and the location of the proposed driveway. Show property lines and buildings in relation to the County roadway.

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N



(If applying for a utility permit, please complete the following)

ENCROACHMENT PERMIT APPLICATION (UTILITY)

TYPE OF UTILITY: (CHECK ONE)

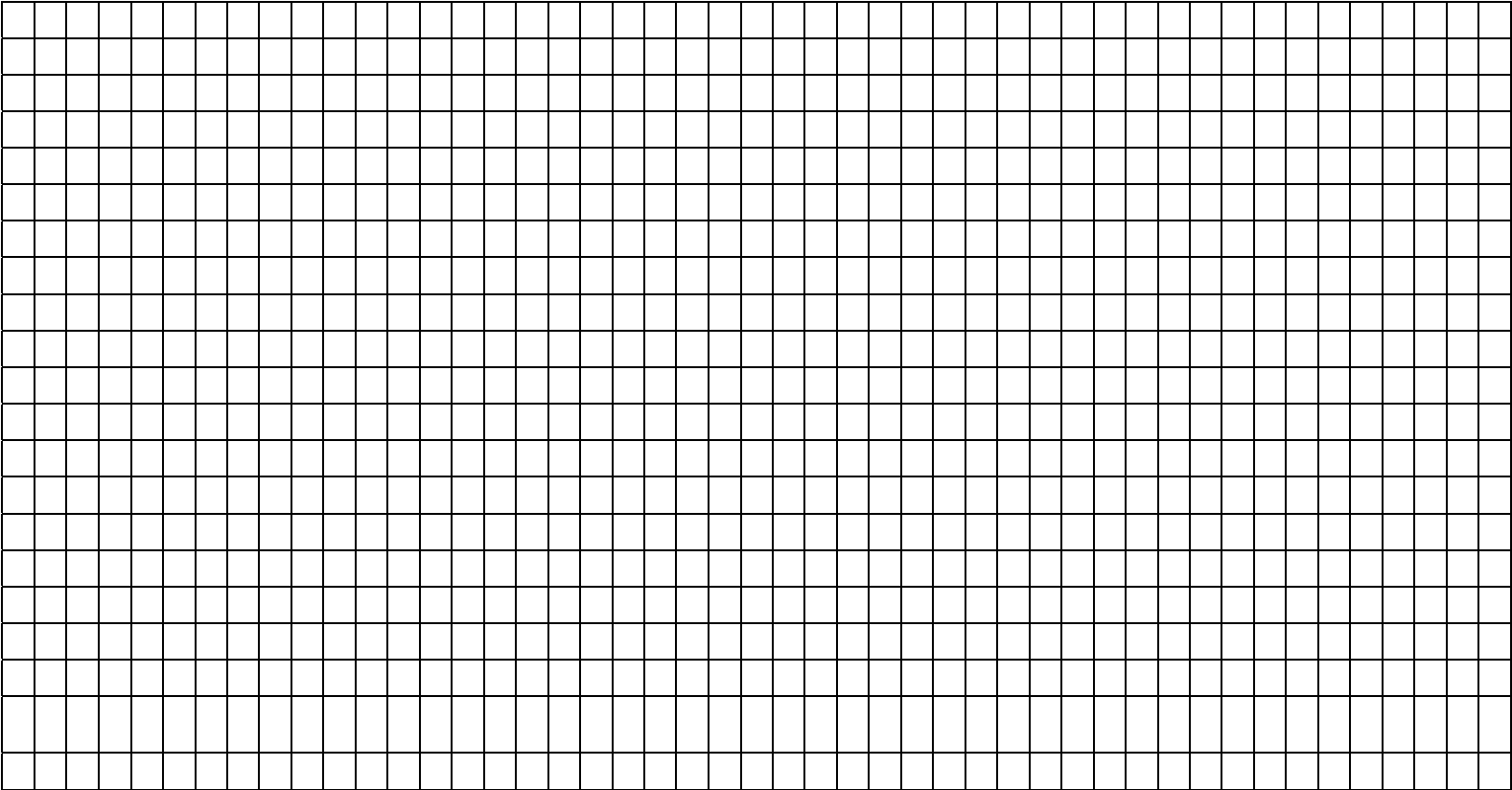
- | | |
|-------------------|-----------------------|
| GAS | <input type="radio"/> |
| WATER | <input type="radio"/> |
| ELECTRIC | <input type="radio"/> |
| WASTEWATER | <input type="radio"/> |
| TELEPHONE | <input type="radio"/> |
| CABLE TV | <input type="radio"/> |
| OTHER | <input type="radio"/> |

PROVIDE THE NAMES OF SERVICE PROVIDERS FOR PROPOSED UTILITY SERVICE HERE:

ENTER THE NAME, ADDRESS, AND PHONE NUMBER OF THE CONTRACTOR THAT WILL PERFORM THE WORK HERE:

CONTRACTORS LICENSE NUMBER:_____

IF THE PROPOSED UTILITY INSTALLATION / WORK INVOLVES LESS THAN 100 LINEAR FEET, USE THE FOLLOWING GRAPH SHEET TO PROVIDE A DETAILED DRAWING OF UTILITY INSTALLATION / WORK PLANS FOR YOUR PROJECT. MAKE SURE TO INCLUDE ACCRUATE DEMINSIONS OF ANY UTILITY LINES IN ORDER TO PROCESS YOUR PERMIT APPLICATION. ALSO BE PREPARED TO PROVIDE ANY APPROVED PROJECT PLANS THAT ARE AVAILABLE TO THE PERMIT ENGINEER AS REQUESTED.



IF THE PROPOSED UTILITY INSTALLATION / WORK PROJECT INVOLVES 100 LINEAR FEET OR MORE IN LENGTH, SUBMIT THE FOLLOWING TO THE PERMIT ENGINEER ALONG WITH YOUR APPLICATION.

1. Three (3) sets of plans (No larger than 24" x 36") to include the following information. Specify Metric or English Units.
 - a. Site Plan (Vicinity Map) showing the private property line and County Road Right of Way in relationship to the edge of street pavement.
 - b. The edge of pavement and gutter lip.
 - c. North Arrow and Scale. Scale must NOT be smaller than 1" = 20'.
 - d. Addresses and Assessor's Parcel Numbers.
 - e. Trenching and/or the placement of utilities to include utility boxes, pedestals, pads, vaults and poles, etc. shall be delineated in a typical trench detail outlining the size, type, length, location, etc.
 - f. Trench Detail (Depth, Width, etc.)

(If applying for a miscellaneous permit for other work, complete the following)

ENCROACHMENT PERMIT APPLICATION

(MISCELLANEOUS)

ENTER THE NAME, ADDRESS, AND PHONE NUMBER OF THE CONTRACTOR THAT WILL PERFORM THE WORK HERE:

CONTRACTORS LICENSE NUMBER: _____

Please provide a detailed drawing of your proposed miscellaneous project on the graph sheet provided below. More complex projects may require engineered plans, and will be determined by the Permit Engineer at the time of application.

Differentiate between all existing improvements (structures, hardscape, landscape, etc.) and the proposed new improvements, including but not limited to the following:

- a. Hardscape (asphalt and/or concrete) to include driveway approach(es), parking areas, paving, curbing and/or berms, sidewalks, curb and gutters, etc. Show type and dimensions,
- b. Drainage facilities, both major and minor.
- c. Trenching and/or the placement of utilities to include utility boxes, pedestals, pads, vaults and poles, etc. shall be delineated in a typical trench detail outlining the size, type, length, location, etc.
- d. Landscaping to include trees, shrubs, groundcover, irrigation facilities, walls, pillars, fences, gates, and a planting schedule/legend.
- e. All other miscellaneous construction and improvements.

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